

Name:

Date:

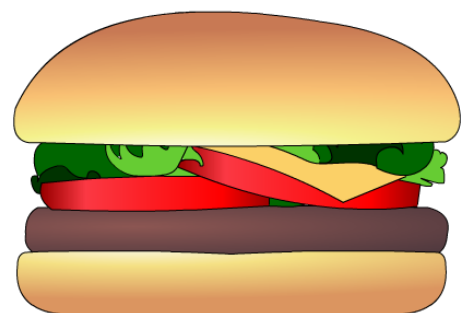
### Worksheet One

This worksheet accompanies slide 5 of *Presenting 3.ppt*

#### Organizing your ideas

Write topic sentences for each section of your presentation in the table below. Remember to use transition words to link the different sections.

Introduction	
Main Idea 1	
Main Idea 2	
Main Idea 3	
Conclusion	



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### Worksheet Two

This worksheet accompanies slide 7 of *Presenting 3.ppt*

#### Fact or opinion?

Facts are true. Facts are appropriate for an oral report on a topic you are studying. An opinion is something you believe, but cannot prove is true. Opinions might be appropriate for a presentation about a book you read or a trip you took. Rewrite each sentence below in the correct box, depending on whether it is an example of a fact or an opinion.

- Over 8 million people live in New York City.
- New York City is dirty and crowded.
- The cafeteria should not serve soft drinks.
- Most soft drinks are bad for your teeth.
- Michael Jordan is the best basketball player ever.
- Michael Jordan played for the Chicago Bulls.

Fact

Opinion

Name:

Date:

### Worksheet Three

This worksheet accompanies slide 9 of *Presenting 3.ppt*

#### Selecting multimedia

Multimedia can make your presentation more interesting and easier to understand. However, you should only include multimedia elements that are related to your topic. In the table below, draw or describe three multimedia elements you could use in your presentation. Explain how each element would improve your presentation.

Presentation topic: \_\_\_\_\_

My multimedia element:	My multimedia element:	My multimedia element:
How does it improve my presentation?	How does it improve my presentation?	How does it improve my presentation?

Name:

Date:

### Worksheet Four

This worksheet accompanies slide 10 of *Presenting 3.ppt*

#### Formal vs. informal English

Formal English is grammatically correct. Informal English can include incorrect grammar and slang. It is important to know the difference between formal and informal English so you can use the right one for different situations. Rewrite each sentence below in the correct box, depending on whether it is an example of formal or informal English.

- I didn't eat none.
- I love going to the beach with my sister.
- I am excited to see the new Spiderman movie.
- Me and my sister went to the park after school.
- Baseball is my favorite sport.
- Because Pluto is a dwarf planet.

Formal English	Informal English

Name:

Date:

### Worksheet Five

This worksheet accompanies slide 11 of *Presenting 3.ppt*

#### Presentation style

Look at this picture of a student giving a presentation. In the space below, write down anything you think the student could improve about his presentation style.



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